



**DATA ENTRY  
DONE BY**

<b>CLIENT</b>		<b>CLIENT</b>		
---------------	--	---------------	--	--

**ONBOARDING AND  
SOFTWARE SETUP FEES**

**Starts at \$300**  
*includes, but is not limited to, assessment of payroll policy, compile, review, and enter company and employee information, providing information on payroll regulations*

**TRAINING FEES  
AND TECH SUPPORT**

**\$200** per session, which include approximately 1 hour with client and reasonable preparation and post meeting time.  
*(generally our support works out to be approximately \$125/hour, we will invoice based on value)*

**SOFTWARE FEES**

<i>Per pay period:</i> <b>\$12</b> + \$1.25 per employee	<i>Per pay period:</i> <b>\$12</b> + \$1.25 per employee	<i>Per month:</i> <b>\$20</b> + \$3 per employee	<i>Per month:</i> <b>\$20</b> + \$3 per employee	<b>Not applicable</b>
--	--	--	--	-----------------------

*Our rates account for 3 employees  
(see examples below)*

<b>Not applicable</b>	<i>Per pay period:</i> Talbot & Associates fees starting at <b>\$50</b>	<b>Not applicable</b>	<i>Per pay period:</i> Talbot & Associates fees starting at <b>\$50</b>	<i>Per pay period:</i> Talbot & Associates fees starting at <b>\$50</b>
-----------------------	---	-----------------------	---	---

**EXAMPLE  
FOR ONE PAY CYCLE  
WITH 3 EMPLOYEES**

$\$12 + \$3.75 = \$15.75$ per pay period to Wagepoint	$\$12 + \$3.75 = \$15.75$ per pay period to Wagepoint + Talbot & Associates fees starting at \$50 per pay period	$\$20 + \$9 = \$29$ per month to QuickBooks Online	$\$20 + \$9 = \$29$ per month to QuickBooks Online + Talbot & Associates fees starting at \$50 per pay period	
--	---	---	--	--

**ADD EMPLOYEES TO SOFTWARE**

<b>Not applicable</b>	Starts at <b>\$7.5</b> per employee	<b>Not applicable</b>	Starts at <b>\$7.5</b> per employee	Starts at <b>\$7.5</b> per employee
-----------------------	-------------------------------------	-----------------------	-------------------------------------	-------------------------------------

**PREPARE AND SUBMIT  
RECORD OF EMPLOYMENT (ROE)**

<b>Not applicable</b>	Starts at <b>\$35</b> per ROE	<b>Not applicable</b>	Starts at <b>\$75</b> per ROE	Starts at <b>\$75</b> per ROE
-----------------------	-------------------------------	-----------------------	-------------------------------	-------------------------------

**PREPARE AND SUBMIT T4 SLIPS**

**Not applicable**  
*assuming the automated feature in Wagepoint is activated*

Talbot & Associates 2022 rates: **\$140** for first 2 slips, then **\$7** per additional slip

**ANNUAL PAYROLL REPORTING**  
*(Workers Compensation Board)*

**Starts at \$100**

**Features / Limitations**

**ISSUES MANDATORY PAYSTUBS**

<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>
------------	------------	------------	------------	------------

**PAYSTUBS METHOD**

<ul style="list-style-type: none"> <li>Email</li> <li>Portal access</li> </ul>	<ul style="list-style-type: none"> <li>Email</li> <li>Portal access</li> </ul>	<ul style="list-style-type: none"> <li>Email</li> <li>Portal access</li> </ul>	<ul style="list-style-type: none"> <li>Email</li> <li>Portal access</li> </ul>	<b>Email</b>
--	--	--	--	--------------

**DIRECT DEPOSIT OPTION**

<ul style="list-style-type: none"> <li>Wages</li> <li>Source deductions</li> </ul>	<ul style="list-style-type: none"> <li>Wages</li> <li>Source deductions</li> </ul>	<ul style="list-style-type: none"> <li>Wages</li> <li>Source deductions</li> </ul>	<ul style="list-style-type: none"> <li>Wages</li> <li>Source deductions</li> </ul>	Payment for wage and source needs to be done <b>outside of software</b> . Telpay, e-tsf, bill payments and cheques are all options.
--	--	--	--	---

**AUTOMATED PAY ROLL**

If you have salaried employees paid at regular intervals, Wagepoint has a feature that allows your payroll to be processed automatically. We recommend activating after the first pay run to ensure everything is properly setup.		<b>Not available</b>	<b>Not available</b>	<b>Not available</b>
---	--	----------------------	----------------------	----------------------

**ABILITY TO CREATE  
AND SUBMIT ROE**

<b>YES</b>	<b>YES</b>	Can create but <b>not submit via software</b>	Can create but <b>not submit via software</b>	Can create but <b>not submit via software</b>
------------	------------	---	---	---

**CALCULATE STAT HOLIDAYS**

<b>YES</b> Automatically applies	<b>YES</b> Automatically applies	<b>NO</b> Must be calculated manually and input	<b>NO</b> Must be calculated manually and input	<b>YES</b>
-------------------------------------	-------------------------------------	--	--	------------